MAYO CLINIC

Authorization to Release Protected Health Information

TO BE SCANNED
AUTHORIZATION

Mayo Clinic Number	Name *(First, Middle, Last)*	Birth Date *(Month DD, YYYY)*

Instructions: If **any** section is incomplete, this form may be invalid and the request cannot be processed.

Release Information From

☒ Mayo Clinic, 200 First Street SW, Rochester, MN 55905
Attention _____
☐ Other *(Specify Facility & Address below, including phone/fax if known)*
_____
_____
_____

Release Information To

☐ Mayo Clinic, 200 First Street SW, Rochester, MN 55905
Attention _____
☒ Other *(Specify Facility & Address below, including phone/fax if known)*
Records Deposition Service, Inc. P: 248-357-3330
P.O. Box 5054 F: 248-357-3337
Southfield, MI 48086-5054

Purpose of Release

☐ Treatment/Continued Care	☐ Personal	☒ Legal Purposes
☐ Application for Insurance	☐ Disability Determination	☐ Payment of Insurance Claim

☐ Other

Information to be Released

Service Dates (approximate)	Information Needed By (specify Date)

☐ History and Physical	☐ EKG's	☐ Laboratory Reports	☐ Hospital Notes
☐ Immunization Records	☐ Pathology Reports	☐ Radiology Reports	☐ Hospital Discharge Summary
☐ Clinic Notes	☐ Operative Reports	☐ Radiology Images	☐ Billing Statements

☒ Other

I understand the information to be released may include records related to behavioral and/or mental health care, alcohol and drug abuse treatment, HIV/AIDS, and genetics.

This authorization may be revoked at any time except to the extent that action has been taken in reliance upon it. Revocation must be made in writing to the provider/facility releasing the information. I may be charged for copies in accordance with state law. The provider/facility will not condition treatment on whether I sign the authorization. Information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and may no longer be protected by federal law.

This authorization will expire one year from the date of signing unless I indicate an earlier date or event here: _____.

ATTENTION: This is a legal document. Please read carefully. By signing, you agree that you understand and accept the terms on this form.

- **If the patient is 18 years of age or older,** the patient must sign and date the form.
- **If the patient is 18 years of age or older and is incapable of signing,** a legally authorized substitute may sign and date the form. Please indicate your legal authority and include documentation of your relationship:
  ☐ Legal Guardian or Conservator ☐ Health Care Agent (Health Care Power of Attorney)
- **If the patient is 17 years of age or younger,** the patient's parent or legal guardian must sign and date the form, unless an exception exists under state or federal law. Please indicate your relationship:
  ☐ Parent ☐ Legal Guardian

Signature *(Required)*	**Date Signed** *(Required) (Month DD, YYYY)*

Printed Name of Person Signing *(If Not Patient)*			
Mailing Address of Patient - Street			
City	State	ZIP code	Phone